

**HEALTH DEPARTMENT  
GOVERNMENT OF BIHAR**

Order No. —

Date -

**ORDER**

**Constitution of Bihar COVID-19 Emergency Response Team (BCERT)**

The COVID-19 pandemic has seriously disrupted normal life in most countries across the world, including developed economies, and is gravely testing the health systems in almost all of them. India has thus far appeared resilient, but there is evidence that reaching the stage of community transmission is inevitable. Besides the influx of travellers returning from abroad, the lockdowns across the country have caused large numbers of citizens of Bihar to return to the state. Taken together, there is clear danger of a massive spread of the infection in the state. The State Government has taken a series of measures to encourage or enforce physical distancing and adoption of practices related to personal protection. In addition, the Health Department is escalating its preparedness to deal with possibly one of the most challenging health crises of recent times. This will demand ensuring high-speed and effective responses to the rapidly evolving situation and demand full coordination of all concerned actors at all levels of the Department.

Among other measures, the Health Department is moving to constitute an Emergency Response Team with immediate effect, which will serve as the command and control centre of the State Government response to mitigate the effects of the COVID-19 outbreak.

The Bihar COVID-19 Emergency Response Team will be based in the Health Department, and will be constituted by the most critical staff at the core for leading and ensuring an effective response, and will have the following members:

Shri Sanjay Kumar, IAS, Principal Secretary, Department of Health (Chair)  
Shri Lokesh Kumar Singh, IAS, Secretary, Department of Health  
Shri Manoj Kumar, IAS, Additional Secretary -cum- ED, SHSB  
Shri Baidyanath Yadav, IAS, Additional Secretary, Department of Health  
Shri Sanjay Kumar Singh, IAS, MD-BMSICL  
Dr. Kaushal Kishore, IAS, Additional Secretary, Department of Health  
Dr Rajiv Kumar, BAS, Additional Secretary, Department of Health  
Shri Anil Kumar, BAS, Joint Secretary, Department of Health  
Md. Khalid Arshad, BAS, Administrative Officer, SHSB  
Shri Ravish Kishore, BAS, Dy. Secretary, SHSB



Shri Rajesh Kumar, BAS, Dy. Secretary, SHSB  
Dr. Naveen Chandra Prasad, Director in Chief (Disease Control, Public Health, Paramedical)  
Shri Ravindra Kumar Sinha, State Drug Controller, Department of Health  
Dr. Hemant Shah, Chief of Party, SRU (Care India)  
Dr. B. P Subramanya, Regional Team Lead, WHO  
Dr. Syed Hubbe Ali, Health Specialist, UNICEF

---

***Scope of Work:***

The BCERT will be responsible and empowered for the coordination and control of all aspects of the Department's response to the COVID-19 outbreak, including but not limited to the following:

- A. Providing the necessary strategic leadership and stewardship to anchor the emergency response
- B. Ensuring detection, investigation and control of COVID-19 (and any other simultaneous) outbreaks in the state
- C. Establishing and ensuring full functionality of mechanisms of diagnosis, segregation and effective management of medical care for COVID-19 cases
- D. Active and passive surveillance for COVID-19 suspects, cases and contacts across the state
- E. Training and communication for health functionaries, functionaries of other departments and programs and of the general public
- F. Responding to public appeals and grievances
- G. Organizing relief for the public in all aspects related to the COVID-19 outbreak
- H. Legislation and its enforcement as deemed appropriate from time to time
- I. Coordination with all other departments of the State Government for any purpose related to the outbreak response

To this end the BCERT is empowered to co-opt internal and external experts from development partners as deemed appropriate by the Chair, and draw upon any resources as needed to ensure effective response.

*Q*

**Frequency of meeting:**

Everyday team will meet at 10:00 AM in the Conference Hall of the Health Department to plan for a day and assess the progress in last 24 hours.

**The Domain wise Roles & Responsibility to include following:**

Sl. No.	Domain	Responsible Person	Roles & Responsibilities
1.	Medical Colleges	Dr. Kaushal Kishore, IAS, Additional Secretary	<ol style="list-style-type: none"><li>1. Ensuring full functionality of medical colleges including logistics</li><li>2. Effective care of Covid – 19 cases.</li><li>3. Management of <b>ISOLATION CENTRES</b> at medical colleges.</li><li>4. Management of testing of COVID-19 cases in medical colleges.</li><li>5. Timely updating of Data on COVID-19 Dashboard</li></ol>
2.	DH & Sub District Hospitals	Manoj Kumar, IAS, Additional Secretary -cum- ED, SHSB	<ol style="list-style-type: none"><li>1. Ensuring full functionality and Management of DH, Sub District Hospitals.</li><li>2. Timely updating of Data on COVID-19 Dashboard</li></ol>
3.	Private Sector Hospitals	Anil Kumar, BAS, Joint Secretary	<ol style="list-style-type: none"><li>1. Coordinating with private sector hospitals for Management, treatment and testing of COVID -19 cases.</li></ol>
4.	Functionality of Laboratory	Dr Rajiv Kumar, Additional Secretary	<ol style="list-style-type: none"><li>1. Management and creation of Major testing Centre - RMRI</li><li>2. Management and functioning of Extension testing centres – RMRI, PMCH, DMCH, IGIMS and 6 Private NABL labs equipped with RTPCR.</li><li>3. Creation of Mobile sample collection team - 1 in each district</li><li>4. Time bound sample collection and submission for Testing at Testing facilities</li><li>5. Identify a courier service with service agreement for sample transportation within and outside state.</li><li>6. Management of Lab Logistics and supplies.</li><li>7. Timely updating of Data on COVID-19 Dashboard</li></ol>



Sl. No.	Domain	Responsible Person	Roles & Responsibilities
5.	Supply Chain, Drugs & Logistics	Sanjay Kumar Singh, IAS, MD-BMSICL	<ol style="list-style-type: none"> <li>1. Ensuring timely supply of Drugs, equipment, ICU-Ventilator and monitors, PPE Kits including Masks (N-95, 2 Ply, 3 Ply) and VTM as per requirement and indenting by Health facilities.</li> <li>2. Ensuring arrangement of Equipments required for setting up of Isolation Centres in Government Hospitals &amp; Medical College Hospital</li> <li>3. Ensuring timely report sharing.</li> </ol>
6.	Surveillance	Rajesh Kumar, B.A.S, Dy. Secretary, SHSB	<ol style="list-style-type: none"> <li>1. All surveillance related activities including Community surveillance and community tracing.</li> <li>2. IDSP related activities.</li> <li>3. Timely updating of Data on COVID-19 Dashboard</li> </ol>
7.	Quarantine Centre	Baidyanath Yadav, IAS, Additional Secretary	<ol style="list-style-type: none"> <li>1. Ensuring effective and management of running Quarantine centre.</li> <li>2. Timely updating of Data on COVID-19 Dashboard</li> </ol>
8.	Media & IEC	Md. Khalid Arshad, B.A.S, Administrative Officer, SHSB	<ol style="list-style-type: none"> <li>1. Train healthcare workers; manage media and others on COVID-19 risk communication, social mobilization and community engagement.</li> <li>2. Proactive media management</li> </ol>
9.	Drugs availability & Controlling	Ravindra Kumar Sinha, State Drug Controller	<ol style="list-style-type: none"> <li>1. Control of Black Marketing and Hoarding of Drugs being used for treatment</li> <li>2. Providing necessary support to BMSICL and DHS for procurement related activities.</li> </ol>
10.	Technology & IT	SRU	<ol style="list-style-type: none"> <li>1. IT related solutions for management of Covid-19</li> </ol>
11	104 Call Centre	Ravish Kishore, B.A.S, Dy. Secretary, SHSB	<ol style="list-style-type: none"> <li>1. For management of queries/complaints related with Covid-19</li> <li>2. Uninterrupted, Seamless and 24/7 functioning of 104 call centre</li> <li>3. Constant monitoring of functionality of District level control room/call centre</li> <li>4. Timely sharing of data.</li> </ol>

Sl. No.	Domain	Responsible Person	Roles & Responsibilities
12	Treatment Protocols and Guidelines	Dr. Naveen Chandra Prasad, Director in Chief (Disease Control, Public Health, Paramedical)	1. Coordination with ICMR 2. Implementation of Various protocols and guidelines including Technical guidelines received from GOI, ICMR or similar competent body.

Secretary, Health will be responsible for overall coordination and monitoring of activities of different Cell.

Sd./-  
(Sanjay Kumar)

Memo No. - 11/ सहाय (विशेष) 01/2020 - 235(11) Date - 25-03-2020

Copy To :

1. Chief Secretary, Govt of Bihar
2. Additional Chief Secretary, Home Department, Govt of Bihar
3. Director General of Police, Govt of Bihar
4. Principal Secretary to Hon'ble Governor of Bihar
5. Principal Secretary Hon'ble C.M., Govt. of Bihar
6. Shri Lokesh Kumar Singh, IAS, Secretary, Department of Health
7. Shri Manoj Kumar, IAS, Additional Secretary -cum- ED, SHSB
8. Shri Baidyanath Yadav, IAS, Additional Secretary, Department of Health
9. Shri Sanjay Kumar Singh, IAS, MD-BMSICL
10. Dr. Kaushal Kishore, IAS, Additional Secretary, Department of Health
11. Dr. Rajiv Kumar, BAS, Additional Secretary, Department of Health
12. Shri Anil Kumar, BAS, Joint Secretary, Department of Health
13. Md. Khalid Arshad, BAS, Administrative Officer, SHSB
14. Shri Ravish Kishore, BAS, Dy. Secretary, SHSB
15. Shri Rajesh Kumar, BAS, Dy. Secretary, SHSB
16. PS to Hon'ble Minister Health, Govt of Bihar
17. Dr. Naveen Chandra Prasad, Director in Chief (Disease Control, Public Health, Paramedical)
18. Shri Ravindra Kumar Sinha, State Drug Controller, Department of Health
19. Chief of Party, SRU (Care India) / Regional Team Lead, WHO / Health Specialist, UNICE
20. All Divisional Commissioners / District Magistrates, Govt of Bihar
21. All Principals / Superintendent Medical Colleges & Hospitals, Bihar
22. All Civil Surgeons, Bihar

25/3/2020  
Principal Secretary  
Health Department